

# Retrieving Notes from AIM

If you have not already requested your notetakers, first watch the [Accessing Accommodations and Faculty Notification Letters video](#).

To retrieve notes that were uploaded, log into AIM.

- Navigate to Course Accommodations under the My Accommodations menu on the left side of the page.

STUDENT ACCESS AND ACCOMMODATION SERVICES  
Illinois State University

My Dashboard Notetaker

Home > My Dashboard > Overview

OVERVIEW

IMPORTANT MESSAGE(S)

Please read the following message(s) regarding your account:

- **Your To Do List:**
  1. **COM 128.003 - Gender In Humanities**
    - Text Conversion: Your book, **GENDER & POPULAR CULTURE**, is ready for download.
- **Message for Notetaker:**

Thank you for being willing to share your notes with students in this course. Without your assistance, our services would not be possible. If you ever have any questions, concerns, issues, etc. please reach out to us – we're here for any help or assistance needed! Thank you again!

PRINTING FACULTY NOTIFICATION LETTER IN PDF

Note: It may take up to **10 seconds** to generate each PDF file.

Select Class:

LIST ACCOMMODATIONS FOR SUMMER 2019

Refine Search Result:

This will show your current notetaking arrangements (?), as well as any notes that are available for you to download/view. If you have notes, you will be prompted by a box that says, “Available Note(s) for Download (Click to Expand)”.

Home > My Dashboard > Course Accommodations

COURSE ACCOMMODATIONS

REMEMBER TO SCAN FILE WITH ANTIVIRUS AFTER DOWNLOADING

Important Notice: We recommend that you use AntiVirus to scan your document after downloading file from our application. If you find file that is infected with virus, please contact us as soon as possible.

COM 111.001 - Intro Com Theories

List of Notetaker(s):

Available Note(s) for Download (Click to Expand)

- Select the Available Notes box to view uploaded files.
- Select “Download Note” link next to the note file name to open the notes. Be sure to check the uploaded notes page frequently and inform us of any issues.

> Additional Accommodation Request Form

> My Mailbox (Sent E-Mails)

> Housing Accommodation

**My Accommodations**

> My Eligibility

> List Accommodations

> Exam Accommodations

> Text Conversion

> Course Accommodations

**COM 111.001 - Intro Com Theories**

List of Notetaker(s):

- Name: **Abby**

**Available Note(s) for Download (Click to Expand)**

- **Notes for Week 3 (Monday)** [Download Note](#)

File Name: (0709H79) COM 111 - Monday.docx

File Size: **11 KB** Uploaded on: Tuesday, July 09, 2019 at 01:26:26 PM

AIM will keep uploaded notes for the semester, but we encourage you to download and save note files to your computer or tablet to ensure that you can easily access them at all times.

If you have any problems or difficulties, please email us at [SAAS-Exams@ilstu.edu](mailto:SAAS-Exams@ilstu.edu) or call us at 309-438-5893.